

FORWARD PLAN

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REASON FOR ITEM

The Committee is required by its terms of reference to consider the Forward Plan and comment as appropriate to the decision maker on key decisions that relate to services within its remit (before they are taken by Cabinet or Cabinet Member).

OPTIONS OPEN TO THE COMMITTEE

- To comment on items going to the Cabinet or Cabinet Members for decision.
- Or to note the items and decide not to comment.

INFORMATION

1. The Forward Plan for the following months has been published. Those items that are within this Committee's remit are shown on the attached version of the Forward Plan. The Committee may wish to consider and comment on these items.
2. Committee Members are requested to send in any questions they have regarding the attached Forward Plan or on any reports going to the next meeting of Cabinet, and to notify any officers that they would like to attend to give advice.

SUGGESTED COMMITTEE ACTIVITY

- To consider whether there are comments or suggestions that the Committee wishes to make that will aid Cabinet's decision making.

Ref **Decision****Further information**

Ward(s)

Report to Full Council

Cabinet Member(s) Responsible

Officer Contact for further information

Consultation on the decision

NEW ITEM

Private decision?

Council Departments: RS = Residents Services CYPs = Children and Young People's Services ASCS= Adult Social Care Services AD = Administration FD= Finance

Cabinet meeting - 26 September 2013

976	Long Drive Car park (18 spaces), Long Drive, South Ruislip	Cabinet is asked to declare the land surplus to requirements and agree a sale on terms to be set out in the report.	South Ruislip		Cllr Jonathan Bianco	RS - Marcia Gillings		NEW	Private (3)
977	Bourne Lodge, Bourne Court and Sites 1 & 2 Acol Crescent, South Ruislip	To seek Cabinet authority to declare the sites surplus to requirements, submit the necessary planning applications.	South Ruislip		Cllr Jonathan Bianco	RS - Marcia Gillings		NEW	Private (3)
970	Harlington Road Depot refurbishment	Cabinet approval is sought for the upgrading and refurbishment of the Harlington Road Depot including making the necessary tenders and budget decisions, so that additional services can be accommodated there and make optimum use of the depot's capacity. This will involve declaring the Fassnidge depot, Willow Tree and Bessingby Depots surplus to requirements.	Brunel		Cllr Jonathan Bianco	RS - Marcia Gillings		NEW	Private (3)
945	Former Yiewsley Pool, Ottersfield Road, Yiewsley	The report seeks Cabinet authority to proceed to enter into legal agreements with the NHS and the Tae Kwon Doe Association, submit a planning application, appoint consultants, carry out surveys, undertake the tender process and construction and to delegate all future decisions in respect of the matter.	Yiewsley		Councillor Jonathan Bianco	RS - Marcia Gillings & Richard Carden		Def	Private (3)

Ref	Decision	Further information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact for further information	Consultation on the decision	NEW ITEM	Private decision?
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954	Local Implementation Plan (LIP) 2014/15 to 2016/17	The LIP was drafted and approved in 2011 with objectives which extend through the life of the Mayor's Transport Strategy (MTS) to 2031. It provides a clear framework for improving transport in Hillingdon. The LIP included a three-year delivery plan for the period 2011-14. This report presents a delivery plan to Cabinet for 2014/15, 2015/16 and 2016/17 with projects and a timetables as specified in guidance issued by Transport for London in May 2013.	All Wards		Cllr Keith Burrows	RS - Alan Tilly			
961	Eastcote House Gardens scheme	Cabinet will be requested to accept a grant from the Heritage Lottery Fund of £1.2m for Eastcote House Gardens and make any necessary decisions in respect of the scheme.	Eastcote & East Ruislip		Cllr Jonathan Bianco	RS - Charmian Baker			
962	Carbon Reduction Committee (CRC) Energy Efficiency Scheme - Purchase of Carbon Allowances	Cabinet will be asked to approve the purchase of allowances to cover carbon emissions regulated by the CRC Energy Efficiency Scheme. An earlier purchase was made at the June 2013 Cabinet. This is the final purchase for the current financial year.	N/A		Cllr Jonathan Bianco	RS - Richard Coomber			
SI	Reports from Policy Overview & Scrutiny Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed.	TBC		as appropriate	AD - Democratic Services			
SI	Quarterly Planning Obligations Monitoring report	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	RS - Jales Tippell / Vanessa Scott			
SI	Gift Funding for Planning Functions	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	RS - James Rodger			

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Cabinet Member Decisions - September 2013

971	Land and garages to rear of 15 Orchard Way, Hillingdon	The Cabinet Member will be asked to declare the garages and land surplus to requirements and agree an offer on the site.	Brunel		Cllr Jonathan Bianco	RS - Richard Carden		NEW	Private (3)
902	Large animals policy	The Cabinet Members will be asked to approve a new Council policy regarding the illegal occupation of Council owned land by unauthorised large animals, including horses.	Various		Cllr Ray Puddifoot / Cllr Jonathan Bianco	RS - Hannah Pivonka		Def	
SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	AD - Democratic Services	Various		

Cabinet meeting - 24 October 2013

973	Tender for the provision of Pesticide Residue Testing	Following a tendering exercise, this report will make a recommendation to Cabinet that an accredited supplier is appointed to provide safe collection, transport, handling, processing and testing of imported food arriving at Heathrow Airport for the presence of pesticide residues. The proposed duration of the contract is 3 years and is required by Commission Regulation (EC) No 669/2009 (as amended).	N/A		Cllr Jonathan Bianco	RS - Nicholas Green		NEW	Private (3)
956	Cleaning and Waste contract	Cabinet will be asked to award a contract for cleaning & locking of public toilets, collection and disposal of household clinical waste & disposal of the contents of dog fouling bins.	All		Cllr Jonathan Bianco	RS - Nigel Dicker		Def	Private (3)

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Cabinet meeting - 21 November 2013									
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SI	Quarterly Planning Obligations Monitoring report	Regular monitoring report with information about spending on section 106 (developer contribution) monies.	All		Cllr Keith Burrows	RS - Jales Tippell / Vanessa Scott			
SI	Gift Funding for Planning Functions	To report to Cabinet any gift funding from developers to meet the Council's reasonable and justifiable costs associated with discharging its planning function.	TBC		Cllr Keith Burrows	RS - James Rodger			
Cabinet meeting - 19 December 2013									
967	Tender for Council Leaseholder Buildings Insurance	The Council has an obligation under lease to provide Buildings Insurance for Right to Buy Leasehold; Equity Share and a diminishing number of Council mortgaged properties. The costs are recharged to the Leaseholder / Mortgagee. Cabinet approval is requested to award the necessary tender.	All		Cllr Jonathan Bianco	FD - Simone Batchelor	Corporate Teams	New	Private (3)

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Cabinet Member Decisions - December 2013

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	AD - Democratic Services	Various	NEW	
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CABINET MEMBER DECISIONS - LIST OF STANDARD ITEMS CONSIDERED EACH MONTH

SI	Business, shops and commercial rents, leases and renewals	To approve various rents, leases and lease renewals for a variety of businesses.	Various		Cllr Ray Puddifoot / Cllr Jonathan Bianco	RS - Corporate Property & Construction			
SI	New allocation of S106 contributions	To approve allocation of planning obligation funds for use locally.			Cllr Ray Puddifoot & Cllr Jonathan Bianco	RS - Nikki Wyatt			
SI	Local Safety Schemes and Parking Revenue Account funded schemes	To consider petitions received and decide on future action			Cllr Keith Burrows	RS - David Knowles	Traffic Liaison Group		

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SI	Pedestrian Crossings	To approve schemes to provide crossing facilities			Cllr Keith Burrows	RS - David Knowles			
SI	Transport - Local Implementation Programme	Local Implementation Programme including schemes for the public realm, parking, road safety, school travel, walking, cycling, air quality improvement and Traffic Regulation Orders.			Cllr Keith Burrows	RS - David Knowles			
SI	Sale, and conversion, of loft space to leaseholders and also extension of Leasehold Interests of flats under the 1993 Act	To consider any issues in relation to loft space and also consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation.			Cllr Jonathan Bianco and Cllr Philip Corthorne	RS - Mike Paterson / David Ollendorf		NEW	Private (1,2,3)
SI	Chrysalis Programme of Environmental Improvements	The Cabinet Member(s) will be asked to consider the approval of projects.	Various		Cllr Douglas Mills & Cllr Jonathan Bianco	RS - Helena Webster			
SI	Erection and Renewal of Street Furniture	Following Cabinet's decision on 24th September, final sign-off of any expenditure against this term contract must be made by the Leader of the Council and Cabinet Member for Finance and Business Services.	All		Cllr Ray Puddifoot and Cllr Jonathan Bianco	RS - John Fern			